

Contract for Service

I, _____, wish to hire the services of *“Going to the Chaplain”*, who is authorized to perform the rite of marriage in the State of Texas, to perform my wedding ceremony on ___/___/___.

The ceremony location will be:

Address _____ City _____ State _____

Zip _____

Phone # _____

The ceremony will start at approx. _____ am/pm.

The rehearsal will be at _____ at _____ am/pm.

I have read the complete description of what is included in the booking and all questions have been answered to my satisfaction. I agree to pay a 50% deposit as a non-refundable booking fee. I realize that payments on my final balance can be made at any time, however; I also understand that the entire balance must be paid by the day of my wedding. I further understand that if my account is not paid in full by the day of my wedding, *“Going to the Chaplain”* will not perform my wedding. Upon signature and receipt of booking fee *“Going to the Chaplain”* will reserve the time and date agreed upon to perform our wedding ceremony.

Payment Terms:

Cash, checks, money orders or cashiers checks are accepted. Credit card payments may be made through PayPal only (see our on-line payment page). Please make all checks, money order or cashiers checks payable to: ‘Going to the Chaplain’.

Marriage License:

I also understand that it is my responsibility to acquire a valid marriage license in the state where the wedding ceremony will take place and that the marriage license must be on the premises when the ceremony is performed. I understand that failure to have these legal documents means that *‘Going to the Chaplain’* cannot legally perform the ceremony and are under no obligation to do so, regardless of the

inconvenience it may cause. The Officiant may at his/her discretion perform a symbolic ceremony, which will have no legal merit, and perform another ceremony in private for the couple once the legal documents are presented, for an additional fee. I will consult with my local court/city clerk to find the exact requirements for my area. I understand that 'Going to the Chaplain' will mail my marriage license for me.

Refund policy:

I acknowledge that the 50% deposit/booking fee is non-refundable once contract is signed. If I must change the date of my wedding 'Going to the Chaplain' will reschedule on the new date if it is available. If my new date is not available, the change will be considered a cancellation and I will forfeit the deposit. However, if "*Going to the Chaplain*" cancels the wedding, we will receive a 100% refund on all payments made. For cancellations within 30 days of the wedding date, there will be no refund, and 100% of the payment will be forfeited.

IN ADDITION:

Please Initial

_____ If your ceremony includes a sand ceremony, unity candle or any other special features, You are responsible for furnishing all equipment needed. We are more than happy to instruct you on what you need and where you can buy it but we do NOT provide the equipment.

_____ If you change the date of the wedding the following rules will apply: If '*Going to the Chaplain*' has the new date available; we will simply change your date and re-reserve it under the new date. However, if we are already obligated for the new date you have chosen, and are unable to officiate your wedding on the new date, then the initial security deposit is forfeited and "*Going to the Chaplain*" is relieved of all responsibilities set forth in this contract.

_____ A 50% deposit/booking fee must be received to reserve the date and time of the Officiant for your ceremony. The non-refundable booking fee reserves your date and time. The booking fee is applied toward the total cost for services. The balance of the fee is due when we arrive at your rehearsal prior to the rehearsal unless all parties have agreed upon other arrangements. I understand that if booking fees and/or final payments are not received by the day of my wedding, my ceremony will be cancelled and the booking fee will not be refunded. For any booking fee or payment that is dishonored by our financial institution for any reason, we agree that there is an additional charge of \$50.00.

_____ Officiant agrees to arrive at the Wedding address or location listed on the contract at the agreed upon time for your rehearsal and/or your wedding ceremony. Couple understands that they must adhere to these times, but we do understand weddings do not always go as planned and will accommodate for weddings that start later than scheduled as our schedule permits. We allow for a 1 1/2 hour block of time per wedding to give you plenty of time and give room for unexpected delays.

_____ In the event the Officiant is prohibited from officiating at the Couple's ceremony as planned due to hospitalization, auto accident, transportation breakdown/disruption, traffic difficulties or other unforeseen incapacitation on the day of the ceremony, *"Going to the Chaplain"* will provide for a substitute Officiant who will provide the same level of service. If we are unable to provide an officiant we will provide a 100% refund.

_____ Bridal couple agrees that 'Going to the Chaplain' has the right to post a few wedding pictures with first names only on the 'Going to the Chaplain' blog.

All parties agree that this Agreement is the sole binding agreement, relating to the performance or officiating of the Ceremony, between all parties involved and may only be altered, amended, or invalidated by a separate written agreement executed by all parties to this original agreement. No verbal, non-written, or other informal agreement shall apply or be held binding to either party.

This Agreement shall be governed by and shall be construed in accordance with the laws of the State of Texas.

I acknowledge receiving a true and accurate copy of this Agreement.

Client Signature _____ Date _____

Client phone #'s---Cell _____ Home _____

Chaplain Tara Dorroh _____ Date _____